



# PEKIN FIRE COMPANY, INC.

3024 Upper Mountain Road, Post Office Box 521  
Sanborn, New York 14132-521  
(716) 731-4777 Phone



The Pekin Fire Company, Inc. herewith agrees to allow \_\_\_\_\_ and their invited guests to use the following facilities for the amount of money herein specified.

DATE OF EVENT: \_\_\_\_\_

START TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

EXPECTED # OF GUESTS: \_\_\_\_\_

Main Hall Rental Fee (Up To Midnight)		\$ <u>300.00</u>
Additonal Fee	\$75.00 per hour or fraction thereof after midnight at time of rental	\$ _____
Beverage Setups	\$1.00 x # of Guests (see #12 below)	\$ _____
Servers	\$50.00 per server (1-220 guests Requires 2, 221-350 requires 3)	\$ _____
Total Due		\$ _____
Reservation Deposit required with return of contract-		\$ <u>125.00</u>
Balance Due 14 days before the date of event-		\$ _____

Cash or Check #: \_\_\_\_\_

Cash or Check #: \_\_\_\_\_

The following stipulations are in effect regarding the rental of any of the aforementioned facilities:

1. Areas not specifically rented are **OFF LIMITS**.
2. All **DAMAGES** to company properties are the **responsibility of the renter**.
3. Mr. & Mrs. Catering will be the caterer of the event. \_\_\_\_\_
4. In the event of cancellation, the reservation deposit will be forfeited after ten (10) days of signing the contract.
5. The Pekin Fire Company, Inc. is not responsible for the health, safety, or welfare of any guest or renter of the premises except as specifically enumerated in this contract.
6. Decorations are permitted on tables only. (**NO CANDLES, NO HANGING FROM WALLS IS PERMITTED**)
7. If a **liquor/beer license** is required, the renter will furnish it.
8. Guests must be of **legal age** to be served, positive proof is required.
9. The servers or renter will monitor the state of **INTOXICATION** of guests and will deny service as required.
10. The Fire Company will supply the servers at a rate of \$50.00 each server for 6 hours with each additional hour \$10.00 per each server.
11. Glass beverage bottles of any kind are prohibited.
12. Setups include pop (Coke, Diet Coke, Sprite, Club Soda), tonic, ice tea, stir sticks, cups, and ice. Anything else needed will be the responsibility of the renter. Beverage cost of \$1.00 a person is good for 6 hours and each additional hour is \$0.25 per person.
13. Any questions about the rental agreement should be referred to the Rental Chairwoman.

Message or Name(s) on Digital Sign: \_\_\_\_\_

\_\_\_\_\_  
Kaitlin Kroening  
Pekin Hall Rental Chairperson  
(716) 640-2512  
kaitkroening@gmail.com

\_\_\_\_\_  
Date

\_\_\_\_\_  
Renter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone: